

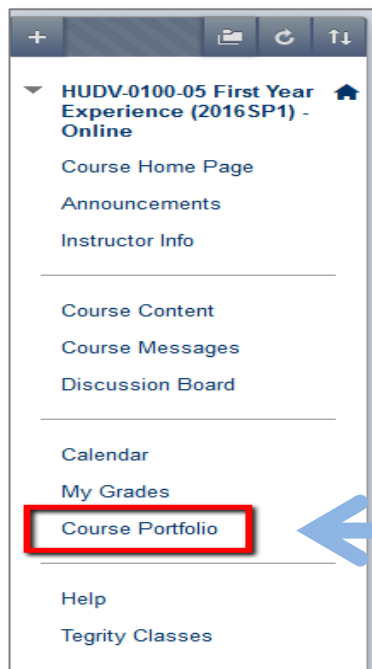
Portfolio for Students

There are three assessments that you will be required to submit into the Course Portfolio:

Goals and Missions

Personal Resume

Final Assignment

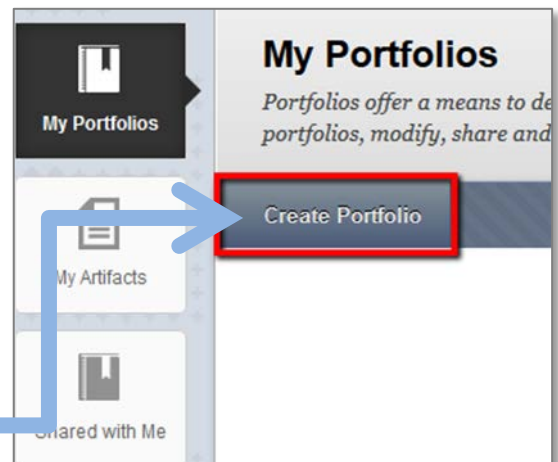


1

To get started on your portfolio assignments you will need to click on Course Portfolio in the column on the left side.

2

The page that opens up says My Portfolios on the top left. On the My Portfolio Page you will need to click on the Create Portfolio button.



Preview Upload Assignment: HUDV-0100 F

You are previewing the assignment - your submission will not be saved.

ASSIGNMENT INFORMATION

Points Possible
40

ASSIGNMENT SUBMISSION

Assigned Portfolio Template HUDV0100 & HUDV0101

Attach Portfolio OR

3

The page you will land on is the Create Portfolio page.

Create Portfolio

* Indicates a required field.

GENERAL INFORMATION

* Title

Template

Templates are pre-created content blocks

4

Type your full name in the title space. Next, click on the Select Template Button.

Select Portfolio Template

Search for template:

Title	Description
<input checked="" type="radio"/> HUDV0100 & HUDV0101	This template is designed to provide a basic start for students completing Portfolio assignments in HUDV0110
<input type="radio"/> HUDV 0101	

5

Now you will need to select the Template that can be used on HUDV-0100 and HUDV-0101.

Click Submit, and then Submit a second time.

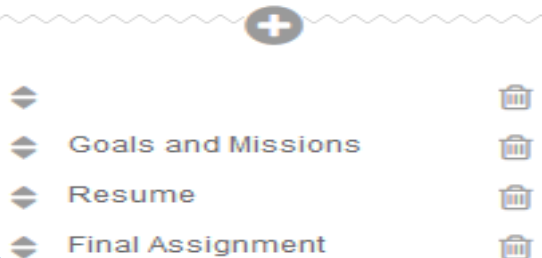
Getting Started with Portfolio

Take the Tour

No thanks, I'll explore on my own

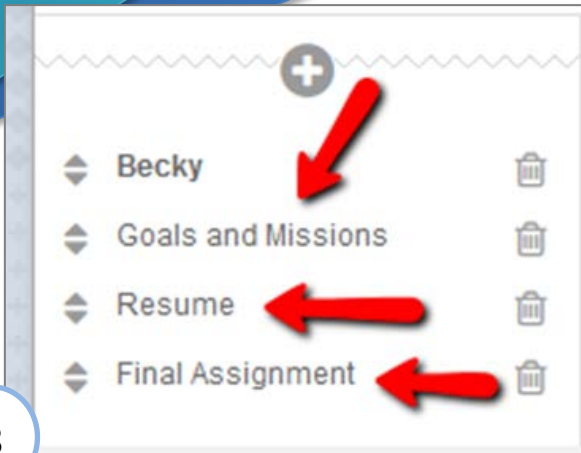
6

When you see this image you can take Blackboard's tour or say No Thanks.



7

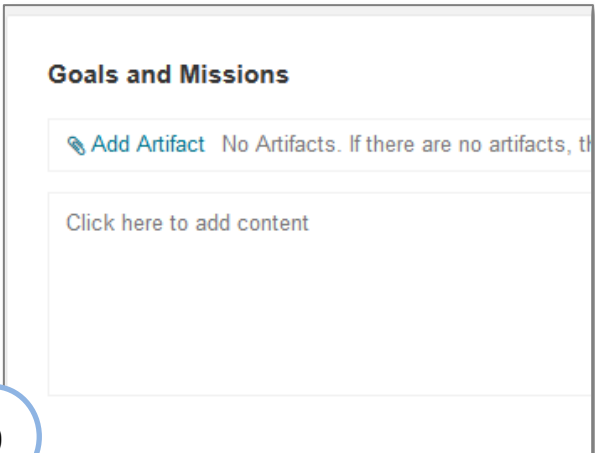
Notice the three different assignment sections that were mentioned in the beginning. (Goals and Missions, Resume, Final Assignment)



8

To add content to the sections you have two options:

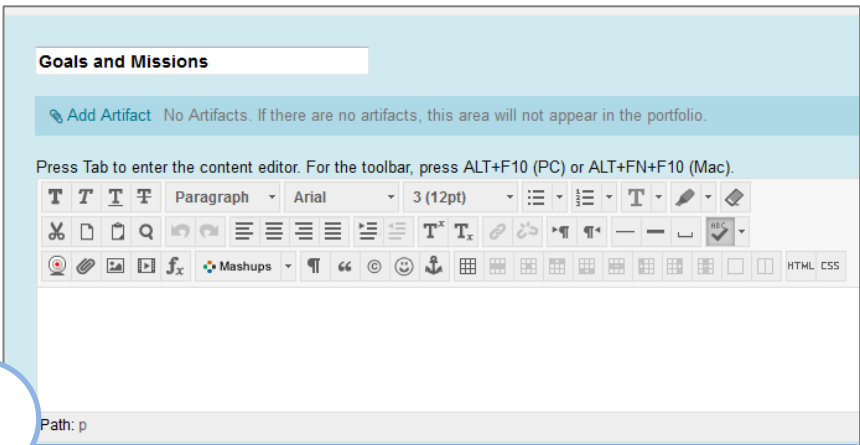
- You can click on the links on the left.



9

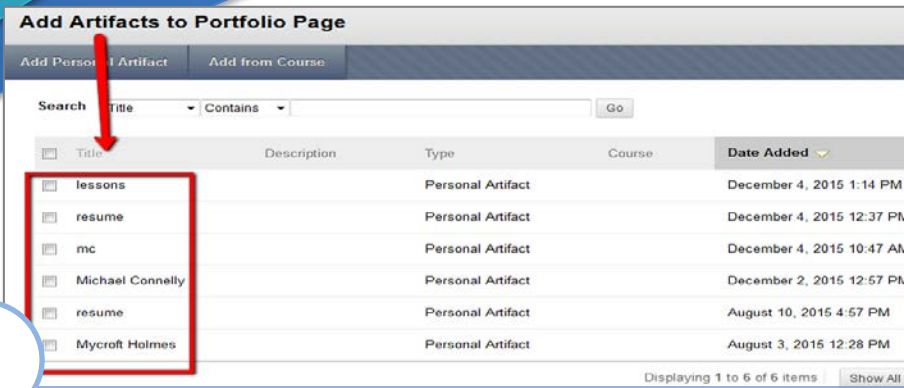
Or:

- You can go directly to the space for the assignment.



10

By clicking on add content link the tool bar will open. You can then create a document directly in the box, add an image, embed a video, create a hyperlink, etc.



11

Notice the link that says Add Artifact. In portfolios artifacts are what help you tell your story.

Artifacts can be personal or they can be added from a course. You can add the same artifacts in multiple portfolios.

12

To edit your portfolio, click on the pencil icon. The trash can is for the delete option.



13

Settings **Preview and Customize** Done Editing

It is possible to preview and customize your portfolio. Look at the top of the page on the right.

14

LAYOUT: Layout 1 COLOR: Moss

Clicking on Preview and Customization will allow you to see your portfolio as others will see in.

On the top left notice the Customize Style button.

- Four layouts
- Fifteen different background colors.

When you are done customizing click save on the right.